



To: All staff  
From: Jim Zache, CEO  
Subject: COVID-19 #16  
Date: July 2, 2020

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### **The News of the Day**

We have all heard news reports about the general trend in the increase of positive COVID cases. Some counties that have had low positives cases are now seeing increases for the first time. I'll leave the reason "why" to the newscasters and medical experts. What I do know is the only way our AFH, CBRF licensed and unlicensed program clients can contract COVID is through us. We are the only outside people entering the programs.

I am requiring all employees entering any of our programs to wear a mask while working. CSL-SIL-Day Care program workers should also follow this requirement when entering a client's apartment or a Day Care Center. When working in one of our offices you should be respectful of your co-workers and social distance. If a co-worker wants you to wear a mask, we should be respectful of them and do so.

DHS has issued a new release about the upcoming weekend. They address our conduct both at work and suggestions for us while at home. You'll find the link below.

Stay Safe

<https://www.dhs.wisconsin.gov/news/releases/070220.htm>

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### **Worth Repeating?**

In our last COVID UPDATE #15, click here: [https://www.cclswi.org/files/coronavirus\\_safety\\_measures.pdf](https://www.cclswi.org/files/coronavirus_safety_measures.pdf), there was a chart for you to reference with often asked questions. Check with your Supervisor for the "Level" of your program.

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### **Back on Track**

July third (tomorrow) is your next paycheck. We are back on the every-two week cycle with your following paycheck being on 7/17. Thanks for your understanding.