



To: ALL CCLS, CLE, Fast Pace, and Magnolia Hill – MTP employees  
From: CCLS COVID 19 Task Force: Jim Zache, Chief Executive Officer; Sherry Marshall, Chief of Human Resources; Kristy Baum, Chief Nursing Officer  
Date: 7/30/2021  
Re: COVID Update #28

COVID is back in the news, and we wanted to make sure everyone is on the same page with the same information. There has been a resurgence of COVID cases throughout the country and Wisconsin is no exception. More than 95% of the hospitalized positive cases nationwide are from people who are not vaccinated. Please get your COVID vaccine today. The information we use in all the COVID-19 Updates has been taken from communications from DHS and the CDC.

What guidelines remain the same?

- You must wear a mask while at work.
- Complete the [Employee COVID-19 Symptoms Screening Tool](#) at the start of each shift you work.
- Visitors must complete the [Visitor Health Questionnaire](#).
- Follow proper sanitization protocols.
- Practice social distancing when possible.
- Conduct and document symptoms check of clients/residents in ECP.

### **IN PROGRAM or FACILITY VISITORS**

In accordance with CDC guidelines, indoor visitations are limited as noted below:

- Indoor visitation for unvaccinated residents should be limited solely to compassionate care situations if the COVID-19 county positivity rate is more than 10% and less than 70% of residents in the facility are fully vaccinated. *(Note: in all of our facilities more than 70% of the residents are vaccinated)*
- Indoor visitation should be limited solely to compassionate care situations, for:
  - Vaccinated and unvaccinated residents with SARS-CoV-2 infection until they have met criteria to discontinue transmission-based precautions.
  - Vaccinated and unvaccinated residents in quarantine until they have met the criteria for release from quarantine.

Ideally, unvaccinated residents who wish to be vaccinated should not start indoor visitation until they have been fully vaccinated (i.e., two or more weeks following receipt of the second dose in a two-dose series or two or more weeks following receipt of one dose of a single-dose vaccine).

## **BEFORE THE VISIT:**

- Although not required, we ask visitors to contact the facility or program supervisor in advance (if possible and preferably 24 hours) to arrange a visit so staff can ensure there are no other visits scheduled and can maintain infection control precautions.
- The risks associated with visitation will be explained to the client and their visitors.
- The Supervisor will inform visitors when a visit needs to be adjusted or suspended due to an outbreak in the community or the home. If any client or staff in the home has presented with symptoms or is in quarantine, we will notify the visitor to cancel and reschedule the visit.

## **THE DAY OF THE VISIT:**

- Staff will disinfect the visiting area before and after the visit.
- Visitors will participate in prescreening for fever and other symptoms of COVID-19 upon arrival to the home.
- If a visitor is positive for COVID-19, in a quarantine period, had symptoms within the past 48 hours, had been in contact with someone with symptoms, or had contact with someone who tested positive for COVID-19 within the past 14 days, they are not to visit.
- The resident and visitors will use alcohol-based hand sanitizer provided by the facility/program before and after the visit.
- Visitors will maintain a physical distance of at least six feet from other clients and staff in the facility.

## **THE VISIT**

- Client and visitors will wear a face mask.
- Visitors will complete the Visitor Health Questionnaire upon arrival.
- If either the client or the visitor is not vaccinated, the safest approach is to maintain physical distancing of at least six feet for the duration of the visit.
- Staff are required to wear masks.
- If the resident and client are fully vaccinated, they can choose to have close contact with their visitor. If either party is not fully vaccinated, it is best to maintain a social distance of at least six feet for the duration of the visit and refrain from holding hands, hugging, kissing, or other physical contacts due to the risk of exposure.

## **AFTER THE VISIT**

- We reserve the right to restrict visits if the visitor fails to follow COVID-19 related safety measures which can put the client/resident, housemates, or staff at risk. Prior to restricting visits, we will work with the visitor to address the concerns.

## **OFF-SITE VISITS OR ACTIVITIES**

### **Employees:**

When you are asked by family/guardians for a client or resident to leave the program or facility, we ask you to print the [Off-Site Visit Guidelines](#) and hand it to the guardian/family member.

## **It is simple – Get the Vaccine**

The decision to get the COVID Vaccine is 100% yours. CCLS recommends you contact your primary care physician and ask them if it is safe for you to receive the vaccine. If it is safe, we encourage you to get the vaccine. It adds protection to you, your loved ones, and the people we serve.

Each employee who receives the proper dose (or doses) of the vaccine will receive a **\$250 check**. This offer is for all current and new employees hired through 10/1/21. This includes employees of CCLS, CLE, Fast Pace, and Magnolia Hill - Mt. Pleasant. Speak with your HR representative for more details or check the past COVID Updates on our website for more details.

You are automatically entered in the drawings for up to \$1,500 if you have turned in your COVID Vaccine paperwork to your HR Representative. Don't miss out. Details in the [last newsletter](#).

## **Signs**

Please replace all signs with [this UPDATED version](#).



# Attention all Visitors

Please **stop** before you enter and read the following guidelines.

1. You must wear a mask.
2. You must fill out a Visitor Symptom Check.
3. If you have signs of illness, cough, or fever you must **not** enter.
4. We ask you to limit contact with others.